

**New Employee Information Sheet:**

**Company Name:** \_\_\_\_\_

**Employee Name** \_\_\_\_\_

**Address** Street \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_  
Postal Code \_\_\_\_\_

**Social Insurance No:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Male** \_\_\_\_ **Female** \_\_\_\_

**Rate of Pay:** \_\_\_\_\_

**Accrue 4% Vacation Pay or Pay it on Each Paycheque:**    **A**    **P**

Please circle A or P and sign here \_\_\_\_\_

**First Day Worked:** \_\_\_\_\_

**Additional Information:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_